



# CODE OF PRACTICE

This Code of Practice is intended to help create and maintain high standards in chaplaincy practice. The club and chaplain are also referred to SPORTS CHAPLAINCY UK's *Introduction to Sports Chaplaincy* which gives more detail on the role and expectations the charity has for their chaplains. Chaplaincy work involves a 3-way relationship between the chaplain, the club and SPORTS CHAPLAINCY UK and best practice is therefore served by an agreement between all parties as to the best way of operating. It is also suggested that such work is evaluated by all parties at suitable times in order to retain that high standard.

**Within that relationship there are expectations on all parties involved:-**

## The CHAPLAIN is expected to:

- 1 Be acceptable to the club and SPORTS CHAPLAINCY UK and have the support of their church.
- 2 Be spiritually alive and possess recognised pastoral gifts in order to be able to deliver excellence in chaplaincy.
- 3 Give a regular weekly commitment of at least half a day.
- 4 Undertake Safeguarding training and an enhanced DBS disclosure or a PVG membership check as organised by and in line with the policies and procedures of the club, league or organisation being served.
- 5 Attend SPORTS CHAPLAINCY UK's "Induction to Sports Chaplaincy" and then give time to ongoing training and networking via regional and annual meetings/conferences.
- 6 Have an understanding of their responsibility to other chaplains, to the club and to the community linked to that club.
- 7 Work within the boundaries agreed with the club.
- 8 Be committed to being available to all.
- 9 Maintain a professional approach to the task and confidentiality, within permitted legal boundaries.
- 10 Be available to meet individuals pastorally outside the club setting.
- 11 Inform SPORTS CHAPLAINCY UK in advance of any need to lay down chaplaincy responsibilities and discuss hand-over possibilities.
- 12 Liaise sensitively, and in advance, with the club over the reimbursement of any costs incurred in the furtherance of pastoral work within the club (e.g. support for training conferences, travel expenses etc.).

Sports Chaplaincy UK is supported by:





## The CLUB is expected to:

- 1 Agree to mutually acceptable expressions of chaplaincy involvement and to define broad expectations and boundaries.
- 2 Identify a person who will act as a prime contact, and who has a supportive and evaluative role with reference to the chaplain (see Appendix).
- 3 Offer advice and help in providing reasonable accessibility and resources necessary for the work (e.g. security pass, introductions to staff, ongoing training etc, see Appendix).
- 4 Supervise the chaplain's enhanced DBS disclosure and or carry out a PVG membership check in line with the club's recruitment and training procedures and ensure Safeguarding training is undertaken.
- 5 Inform SPORTS CHAPLAINCY UK in the exceptional circumstances of problems arising between themselves and the chaplain, or if for whatever reason the chaplain has to move on.
- 6 Liaise in advance with the chaplain over the issue of reimbursement of possible exceptional expenses incurred in pastoral ministry within the club to the mutual satisfaction of each party.
- 7 Make known the broad role and availability of the chaplain to staff, players and associates at the club.

## SPORTS CHAPLAINCY UK is expected to:

- 1 Provide a Code of Practice for the club and chaplain as a basis for their working together.
- 2 Offer ongoing training, support and nurturing of high quality chaplaincy provision.
- 3 Provide opportunities for networking with other chaplains, regionally and nationally.
- 4 Liaise with the appropriate person at the club in the exceptional circumstances of difficulties arising between themselves and their chaplain.
- 5 Where appropriate liaise with the club over the cost of providing chaplaincy support, e.g. chaplain's membership fees of SCUUK, training costs, etc.
- 6 Offer continuity when the chaplain moves on.
- 7 Advocate both an annual evaluation of the chaplain's work and the provision of appropriate feedback to the chaplain by the club.

*(Chaplains may become members of SCUUK but are not SCUUK volunteers as sports chaplains are the volunteers of the community/club they serve).*

## Agreement to abide by the code of practice:-

<b>THE CHAPLAIN</b>	<b>FOR AND ON BEHALF OF SPORTS CHAPLAINCY UK</b>	<b>FOR AND ON BEHALF OF THE CLUB</b>
Name: .....	Name: .....	Club name: .....
Signature: .....	Position: .....	Name: .....
Date: .....	Signature: .....	Position: .....
	Date: .....	Signature: .....
		Date: .....